

15 AAC 125.118(a) is amended to read:

(a) A person served with a notice and finding of financial responsibility or with a copy of a notice and finding of financial responsibility setting a support obligation may request an administrative review of the notice and finding. The person making the request shall make it in writing and shall send the request to the agency by **first class mail or electronic means** [CERTIFIED MAIL, RETURN RECEIPT REQUESTED]. The request must be postmarked or received by the agency within 30 days after service of the notice and finding of financial responsibility. The request must state the specific reasons for the request for administrative review and be accompanied by the documentation upon which the person requesting the administrative review intends to rely. If a request for administrative review does not fully comply with the requirements of this subsection, the agency may return the request unprocessed or accept a request for administrative review that substantially complies with the requirements of this subsection.

(Eff. 10/1/98, Register 147; am 2/16/2013, Register 205; am ___/___/___, Register ___)

Authority: AS 25.27.020 AS 25.27.170 AS 25.27.160

15 AAC 125.327 is amended to read:

(a) A parent who is subject to a support order can file a written request with the agency for a review of the order.

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(b) If the current support is owed to the state because of an assignment to the state under AS 25.27.120 or a child subject to the support order is in the legal or physical custody of the state, the agency will proceed under 15 AAC 125.316.

(c) If the support order was issued by the agency, the agency will proceed under 15 AAC 125.316.

(d) If the support order was issued by or registered in a court of this state, the agency will **provide the parents with the address of the court with authority to modify the court order within 15 days** [PROCEED WITH THE REVIEW UNDER THIS SECTION.

(e) THE PARENT MUST PROVIDE FINANCIAL AND MEDICAL INFORMATION LISTED IN 15 AAC 125.040(b).

(f) THE AGENCY WILL REVIEW ALL INFORMATION AVAILABLE TO THE AGENCY INCLUDING THE FINANCIAL AND MEDICAL INFORMATION SUBMITTED AND, IF APPROPRIATE, THE DATA PROVIDED BY THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT. NOT LATER THAN 30 DAYS AFTER THE REQUEST, THE AGENCY WILL PROVIDE THE PARENTS A CHILD SUPPORT CALCULATION AND THE ADDRESS OF THE COURT WITH AUTHORITY TO MODIFY THE SUPPORT ORDER.] (Eff. 3/20/2016, Register 217; am ___/___/___, Register ___)

Authority: AS 25.27.020 AS 25.27.190 AS 25.27.045
AS 25.27.193

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15 AAC 125.480(e) is amended to read:

(e) In calculating the amount of the extended visitation credit, the agency will apply the percentage or dollar amount specified in the support order for the extended visitation credit. [IF A PERCENTAGE OR DOLLAR AMOUNT IS NOT SPECIFIED IN THE SUPPORT ORDER, THE AGENCY WILL APPLY A CREDIT OF 50 PERCENT OF THE MONTHLY SUPPORT OBLIGATION.]

(Eff. 6/15/2001, Register 158; am ___/___/___, Register ___)

Authority: AS 25.27.020 AS 25.27.200